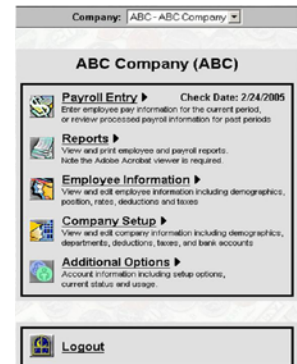


## Web-based payroll and human resources

### The Complete Solution For Any Payroll Administrator

- Secure access to corporate payroll and HR data anywhere, anytime, from any web browser.
- Completely modifiable employee profile including demographics, department and position, rates and autopays, deductions, taxes, labor distribution, accruals and direct deposits.
- Complete access to company information including demographics, department structure, earnings, deductions, taxes, and much more.



Batch: Boston - Employees in Boston      Check Date: 6/2/2005

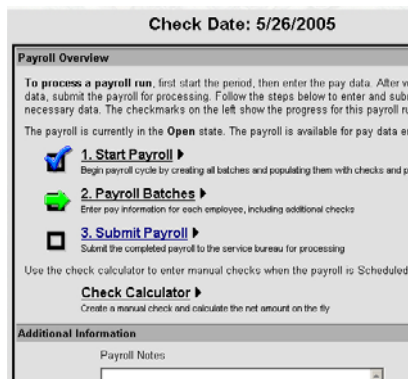
ID	Name	Autopay	Pay	EBeg Hours	EOT Hours	EVac Hours	ESick Hours	DBelan Amount	
1	Deck, Jonathan Paul	<input type="checkbox"/>	Pay \$1500.00	48.00	0.00	0.00	0.00		Details ▶ New ▶
3	Bendib, Brian Peter	<input type="checkbox"/>	Pay 00.00 Hours	00.00	2.00	0.00	0.00		Details ▶ New ▶
6	French, Jennifer	<input checked="" type="checkbox"/>	Pay \$2352.00	0.00	0.00	0.00	0.00		Details ▶ New ▶
4	Goldberg, William	<input checked="" type="checkbox"/>	Pay \$7000.00	0.00	0.00	0.00	0.00		Details ▶ New ▶
7	Marshall, Shaun	<input type="checkbox"/>	Pay 00.00 Hours	00.00	1.75	0.00	0.00		Details ▶ New ▶
8	Rajamets, Tina	<input checked="" type="checkbox"/>	Pay \$1854.00	0.00	0.00	0.00	0.00		Details ▶ New ▶
9	Reig, Marina	<input checked="" type="checkbox"/>	Pay \$7215.00	0.00	0.00	0.00	45.50		Details ▶ New ▶
10	Ruddy, John	<input checked="" type="checkbox"/>	Pay \$960.00	0.00	0.00	0.00	0.00		Details ▶ New ▶

### Feature Rich Payroll Data Entry

- Batch payentry screen for quick data entry, and employee payentry screen for detailed information on a check.
- Customizable payroll entry screens allow individual users to decide which fields are shown during data entry.
- Timeclock imports allow quick data entry directly through web browser.
- Pre-process register delivered directly to web browser via PDF.
- Manual check capabilities allows for checks to be printed outside of regular payroll cycle.

### Payroll In Three Easy Steps

1. Start Payroll
2. Key Payroll
3. Submit Payroll



### Complete Payroll Anytime and Anywhere

- On your laptop
- In your office
- In your house
- On the road





# 24/7 Access

Employees can use the employee self-service interface to easily view and modify their data. Upgrades and maintenance are provided for you at no additional cost.

## Employee Information

- Employee data includes demographics, earnings, deductions, taxes, prior checks and more.
- Secure access.
- All pertinent company and employee data available in easy to use form.
- Employees can review all personal data including pay history, contact information, position and earnings, deductions, direct deposit information, and accruals.

Batch: Boston - Employees in Boston      Check Date: 6/2/2005

ID	Name	Autopay	EBeg	EOT	EWac	ESick	DEbits	Amount	
1	Bock, Jonathan Paul	<input type="checkbox"/> Pay \$1000.00	40.00	0.00	0.00	0.00			Details ▶ New ▶
2	Denke, Brian Peter	<input type="checkbox"/> Pay \$0.00	00.00	2.00	0.00				Details ▶ New ▶
6	Fench, Jennifer	<input checked="" type="checkbox"/> Pay \$2902.00	0.00	0.00	0.00				Details ▶ New ▶
4	Goldberg, William	<input checked="" type="checkbox"/> Pay \$7000.00	0.00	0.00	0.00				Details ▶ New ▶
7	Marshall, Shawn	<input checked="" type="checkbox"/> Pay \$0.00	00.00	1.76	0.00				Details ▶ New ▶
8	Ripamonti, Tara	<input checked="" type="checkbox"/> Pay \$1854.00	0.00	0.00	0.00				Details ▶ New ▶
9	Ring, Melissa	<input checked="" type="checkbox"/> Pay \$3215.00	0.00	0.00	0.00		45.00		Details ▶ New ▶
10	Ruddy, John	<input checked="" type="checkbox"/> Pay \$900.00	0.00	0.00	0.00				Details ▶ New ▶

All Report Groups

Request Area: Pickup Area

Payroll Group - Reports run during processing

Title	SubTitle	Run
Payroll Register		Run ▶

All Reports - All Reports

Title	SubTitle	Run
Change Audit		Run ▶
Payroll Register		Run ▶
Year to Date Report		Run ▶
MTD GTD YTD		Run ▶
Labor Distribution		Run ▶
Certified Payroll		Run ▶
Check Register		Run ▶
Code Listing		Run ▶
Direct Deposit Report		Run ▶
3rd Party Sick Pay		Run ▶
Goal Status		Run ▶
Agency Check Listing		Run ▶
Code Group Listing		Run ▶
Payroll Summary Report		Run ▶
Tax Deposit Notice		Run ▶
Accrual History		Run ▶
Accrual Balance		Run ▶
Fica Tip Credit		Run ▶
Tip Allocation		Run ▶

## Reporting

- **Standard Reports**
  - ◇ Over 100 reports available on-site
  - ◇ Variety of date range choices (cross years)
- **Output options**
  - ◇ Hard copies
  - ◇ Data files
  - ◇ E-mails
- **Output formats**
  - ◇ PDF, Word, Excel, CSV and many more

## HR Features

- Employee Self-Service
- Five Levels of Organizational Setup
- Track Education Levels
- Track Dependents
- Emergency Contacts
- Events
- EEOC Classification
- Union Affiliation
- Review Tracking

## Additional Benefits

- Tip Allocation With Date Sensitive and Calculation Options
- Automatic GTL Calculation
- Secure Printback Capabilities
- Auto Extend Calendar with one time setup, detailed tracking and easy maintenance
- Job-Costing
- Unlimited EE Direct Deposits
- Smart Taxes
  - ◇ Date Sensitive
  - ◇ Up-to-Date Federal, State and Local Taxes
- Print checks in almost any order

